

Dear Exhibitor,

Thank you very much for taking part in SIGN CHINA 2012, organised by UBM Trust Co Ltd. We will assist exhibitors with all the preparation work for the show. Exhibition directory entry and application for on-site exhibition services will be proceeded online. Please note.

Please follow the below procedures and register online before the deadline.

Website: **2012E-Exhibitor Manual System**

Login Name: [login]

Password: [pwd]

1. Please click "My Account" to check and confirm your company's basic information. If you need to correct anything, please click "Edit". After you correct the certain information, please click "Update & Submit" to submit your updated information. If you do not need to correct anything, please click "Home Directory" and return.

2. Please enter "Forms for Exhibition Affairs" to complete and submit the necessary forms (blanks marked with are * required).

Important Reminder: Please make sure to submit Form 1 & Form 2 before proceeding to the other forms.

3. Please return to "Home Directory" and read through the *Exhibitor Manual* carefully. If you have any questions, please feel free to contact UBM Trust Co Ltd, Operations, via email: service-trust@ubm.com, or telephone: 86 20 3810 6261.

Yours sincerely,

Operations
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